



# The University of Texas at Austin School of Nursing

## Doctor of Nursing Practice – Advanced Practice Nurse Application Materials Checklist

**APPLICATION DEADLINE: November 1**

The Office of Graduate Admissions (OGA) processes applications for graduate admissions. To apply for graduate admission to the School of Nursing the admissions application must be completed electronically using the [Graduate School Application for Admission](#) during the open application period of **September 1 through November 1**.

The following documents must be uploaded via the [Online MyStatus](#) page by the APPLICATION DEADLINE of **November 1<sup>st</sup>**:

- 🌐 **Official Transcript(s)** from each **academic institution** you have attended and the transcript for Associate degree in Nursing, if applicable. **Every university/college attended must be entered on the online application.** Accuracy in the dates attended is important. Upload a copy of official transcripts dated one year or less; if admitted official, hard copy, transcripts are required. Open transcripts are acceptable.
- 🌐 Current **Curriculum Vitae (CV)** indicating educational background, professional experience, volunteer experience, and other relevant information (e.g. publications, scholarship and awards, professional organizations, and community activities).
- 🌐 **Statement of Purpose (SOP)** should be uploaded on the Status Check page. *The SOP must be double spaced, 1-inch margins, 12-point, and maximum length of 2 pages, addressing the following:*
  - Discuss the development of interest in nursing **graduate doctoral** education.
  - Identify the clinical specialty and the basis for the choice as well as personal and professional goals.
  - Provide any information that you believe your application would be incomplete without and that sheds more light on your unique potential to succeed in a graduate nursing program and contribute to the University community and the nursing profession.
- 🌐 **Three Recommendations.** Provide the name, position, and email address for **only** three recommenders on the admissions application. Using our secure, personalized form, three (3) professional recommendations attesting to the applicant's academic ability, professional competency, and personal character via skills ratings and two narrative questions is submitted electronically by each recommender.
  - Written recommendations are not accepted.
- 🌐 **International applicants** must provide an official English Proficiency report taken within the last two years from the date of application. *The Test of English as a Foreign Language (TOEFL) or the International English Language Testing Systems (IELTS).*
- 🌐 The [Online MyStatus](#) provides uploading instructions for all required admission documents. Applicants can access this page approximately 72 hours after completing, paying, and submitting the application for admission. An email with access information is sent by OGA.

For more information, contact Dr. Tracy Demchuk at [tdemchuk@nursing.utexas.edu](mailto:tdemchuk@nursing.utexas.edu) or Brooke Baracewicz, [brooke.baracewicz@nursing.utexas.edu](mailto:brooke.baracewicz@nursing.utexas.edu).